



Thank you for reaching out and wanting to partner with the Harris County Sheriff's Office Parks Unit. Due to the large volume of requests for the services of our Bike Safety Program, we require that these be submitted at least one month in advance. Also, please note that submission of this form does not mean automatic approval of the request. Lastly, below is a quick summary of each of our services that can be requested. If you need further assistance, please contact us by email at:

**Courtney.Lange@sheriff.hctx.net , or by phone at 346-286-1940.**

Thank you, and we look forward to reviewing your submission.

### **Bike Safety**

The Bike Safety Program offers classes to teach the fundamentals of bike safety (classes are available for youth and adults). Our deputies teach the rules of the road and safe cycling skills. Our curriculum is based on the Bike Texas Safe Cyclist instruction and is available in English and Spanish. We also use the "Smart Cycling" by the League of American Bicyclists, which is intended for all ages (with content adjusted for age appropriateness).

Classes consist of 3 parts: Part I includes classroom instruction for 90 minutes, Part II is also classroom instruction for 120 minutes, and Part III is hands-on to allow participants to demonstrate learned skills and take a bike ride on a nearby trail.

All participants will receive a free helmet upon class completion and an age-appropriate book (A-Z Bike Book for youth, BikeTexas SafeCyclists Master Pages in English and Spanish, Smart Cycling by League of American Cyclists for adults).

Deputies are certified by the League of American Bicyclists to facilitate bike safety classes. Classes are scheduled at anytime from 10:00 am – 8:00 pm for youth and adults.

### **Bike Rodeos**

The Bike Safety Program plans and facilitates bike rodeos in partnership with the requesting organization to promote bicycle safety, skill development, and positive community engagement. During these

events, youth are encouraged to bring their own bicycles; however, helmets will be provided as needed to ensure all participants can safely take part. Participants receive hands-on instruction in basic bicycle safety, riding techniques, and maintenance skills. At the conclusion of the event, each participant receives a copy of the A-Z Bike Book to reinforce safe riding practices at home. With advance notice, bicycles may also be provided to support participants who do not have access to one. A signed liability waiver is required for each participant prior to participation in the event.

### **Bike Rides**

The Bike Safety Program plans and facilitates bicycle rides for youth and adults as a way to promote safe riding practices, physical activity, and positive engagement within the community. Rides may take place in parks, on designated trails, or on public roadways. To ensure a safe and enjoyable experience for all participants, law enforcement traffic control is provided for each bike ride. A minimum of thirty (30) days' advance notice is required for rides with thirty (30) or more participants to allow for proper planning and coordination. All participants are required to wear bicycle helmets; helmets may be provided to ensure accessibility for those in need. Additionally, a signed liability waiver is required from each participant prior to the event to help ensure a safe and well-organized experience for everyone involved.



**Application for HCSO Parks Unit Bike Safety Program** (1 of 2 pages)

Please download, **FILL OUT ONLY SECTION A (THIS PAGE)**, and send completed form by clicking the **"SUBMIT"** button, at the end of this page.

SECTION A - BIKE RIDE / BIKE CLASS / BIKE RODEO INFORMATION (COMPLETED BY REQUESTOR)

<b>EVENT DATE</b>	<b>NAME OF EVENT</b>	<b>TIME FRAME</b>
<b>START LOCATION</b>		<b>END LOCATION (Only if Applicable)</b>
<b>NAME</b>		<b>ORGANIZATION NAME</b>
<b>CONTACT NUMBER</b>		<b>EMAIL ADDRESS</b>
<b>WHICH ACTIVITY OR RESOURCE IS BEING REQUESTED?</b>		
<input type="radio"/> Bike Safety Class <input type="radio"/> Bike Friendly Driver Class <input type="radio"/> Bike Rodeo <input type="radio"/> Bike Ride		
<b>WHAT ARE THE GOALS AND OUTCOMES OF THE ACTIVITY?</b>		
<b>PLEASE LIST THE NAMES OF THE ORGANIZATIONS AND, OR PEOPLE THAT WILL BE SUPPORTING THIS ACTIVITY</b>		
<b>PLEASE PROVIDE AN AGENDA OF THE ACTIVITY</b>		<b>TOTAL NUMBER OF PARTICIPANTS</b>
		Adults <input type="text"/> Children <input type="text"/>
<b>NOTES</b>		



**Application for HCSO Parks Unit Bike Safety Program (2 of 2 pages)**

**TO BE COMPLETED BY HARRIS COUNTY SHERIFF'S OFFICE STAFF: MATERIALS AND RESOURCES NEEDED**

<b>SECTION B</b>	<b>NUMBER OF BIKES REQUESTED</b>	<b>CHILDREN</b>	<b>ADULTS</b>	
	<b>TYPE OF BIKES</b>			
	<input type="radio"/> Kids Bikes	<input type="radio"/> Balance Bikes	<input type="radio"/> Adult Tricycles	
	<b>NUMBER OF HELMETS AND SIZES NEEDED</b>			
	<input type="radio"/> Small	<input type="radio"/> Medium	<input type="radio"/> Large	<input type="radio"/> X-Large
	<b>LAW ENFORCEMENT</b>			
	<input type="radio"/> Yes	How Many? _____	<input type="radio"/> No	

**TO BE COMPLETED BY HARRIS COUNTY SHERIFF'S OFFICE STAFF: ADDITIONAL MATERIALS CHECKLIST**

<b>SECTION C</b>	ITEM	QUANTITY	DESCRIPTION
	Waivers / Tablets / Pens		
	Tables / Chairs / Tablecloth		
	Traffic Signs		
	Water / Cooler / Ice		
	Snacks		
	Pump / Compressor		
	Tools		
	Bike Stand		
	Trunk Bag with Tools, Tubes, Co2, etc.		
	First Aid Kit		
	Truck and Trailer		
	Tent		
	Traffic Cones		
Safety Books / Printed Materials			